



21st February 2022

Dear Parents/Carers,

**Re: SchoolsBuddy**

We hope you've all had an amazing half-term!

This letter, proceeding our usual termly Clubs letter is to bring to all of your attention that in an effort to adopt a fairer and simplified booking process and allocation of club places, from Summer 2021/2022 term, we will be introducing the use of a new software/system called '**SchoolsBuddy**'. The use of this software, we hope, will also help towards / drastically reduce the administration time currently needed for the organisation of our growing number of clubs at Sandcross.

By utilising it's 'intelligent preference based system', SchoolsBuddy will allow parents/carers to select clubs by order of preference, rather than the current first come-first serve system. **Booking, allocation and payment for clubs** will all conveniently be situated in one place, alongside with access to a **personalised diary to your child(ren)s' club allocations**.

**Activation emails** from SchoolsBuddy will be sent out THIS WEEK to pupils' **main/primary contacts**. (please note -no secondary contacts will receive the email at this stage!).

Please ensure you have followed the instructions contained within the email from SchoolsBuddy to **register for an account, reset password** for your own and **activate account**! This will be the **ONLY** way of securing your child's place in a club for summer so please encourage everyone to sign up!

At this initial stage, please use your **web browser/school's web address domain**. There is a SchoolsBuddy **app** that can be downloaded onto your phone devices, but for a login to the app a separate letter/communication will be needed, which we will send out in due time.

Summer Clubs will be running from **w/c 25th April**. We will be publishing the timetable for our Summer term clubs by Thursday 3rd March with the view to go live with the booking



preferences on Friday 18th March. More details and information will follow in the coming days/weeks. In the meantime, you may find it useful to check out helpful **guides** and a link to SchoolsBuddy **introductory video** on Sandcross main website -> Extended Day -> Schools buddy.

Thank you all for your continued support!

Yours sincerely,



Mark Richards  
Headteacher