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Sandcross Lane, Reigate, Surrey, RH2 8HH

March 2025

Re: SUMMER TERM CLUBS 2025

Dear Parents and Carers,

We are delighted to announce our clubs for Summer Term. Clubs at Sandcross will run from **Tuesday 22nd April until Friday 11th July 2025**.

SchoolsBuddy will open for club selections on **Wednesday 12th March at 8am**. The selection process will be open until **Friday 14th March at 8pm**. This letter explains how to book your child into a school club for the Summer Term.

All of our extra-curricular clubs are booked and paid for through the SchoolsBuddy app.

This allows parents and carers to select clubs by order of preference, rather than through a first come-first serve system. If you have any questions on how to use SchoolsBuddy, please refer to the very useful Parent Guides on SchoolsBuddy help site link [HERE](#). Should you still need guidance, please email clubs@sandcross.school.

All clubs are priced at £3.50 per child per session. Pupil Premium children will receive *one free club* per term.



Headteacher: Mr Mark Richards
Deputy Headteacher: Mr Richard Bates

Summer Term 2025 - Club Dates

April 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
14		1	2	3	4	5	6
15	7	8	9	10	11	12	13
16	14	15	16	17	18	19	20
17	21	22	23	24	25	26	27
18	28	29	30				

May 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
18				1	2	3	4
19	5	6	7	8	9	10	11
20	12	13	14	15	16	17	18
21	19	20	21	22	23	24	25
22	26	27	28	29	30	31	

June 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
22							1
23	2	3	4	5	6	7	8
24	9	10	11	12	13	14	15
25	16	17	18	19	20	21	22
26	23	24	25	26	27	28	29
27	30						

July 2025							
Wk	Mo	Tu	We	Th	Fr	Sa	Su
27		1	2	3	4	5	6
28	7	8	9	10	11	12	13
29	14	15	16	17	18	19	20
30	21	22	23	24	25	26	27
31	28	29	30	31			

The clubs will run for 11 weeks but Monday clubs will only run for 9 weeks due to a bank holiday on Monday 21st April and Monday 5th May 2025.

There will be 5 weeks of clubs before the May half term and 6 weeks of clubs after the May half term. There will be no discounts if a child misses a week due to residential or trips as the costs of running the clubs will still be a liability for the school.

Choosing your clubs - club preferences and payments

From **Wednesday 12th March 2025 at 8am** SchoolsBuddy will open for you to select your club preferences.

The clubs will close on **Friday 14th March 2025 at 8pm**. You will not be able to select any clubs on schoolsbuddy after this point. You can select up to 3 club preferences for each day of the week (1,2,3); 1 being your first choice and so on. The more preferences you put down, the more chance there is for a place to be allocated a place in at least one of them.

Once you have selected your preferences, you must wait for confirmation that your child has been allocated a place in the club.

Please do not assume your child has a place in the club until you receive confirmation that the place has been allocated.

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SchoolsBuddy works on an algorithm basis. Once the preferences deadline has passed, Schools Buddy will run an allocations process. It will allocate students into the clubs based on their preferences.

It works to allocate at least one club for each student who has submitted their preferences. Please note this is not guaranteed. SchoolsBuddy's auto-allocation method gives students their first choices, followed by their second choices, and then third. By using this system, places are allocated without bias. Sometimes clubs are very oversubscribed and we cannot take more than the maximum capacity of children on safety grounds. When this happens we try very hard to ensure that children who have applied for more than one club get into at least one of them.

We also keep waiting lists of any child who has not got into a particular club each term and this is taken into account when allocating places the following term. Once the automatic allocation process is complete on SchoolsBuddy, we will check these waiting lists to ensure there is fairness and that as many children as possible get into one of their selected clubs and that new children are also given the opportunity to try a club each term. For example, if a child is allocated the same club every term and there is another child who has been on a waiting list for one term or more, this said child will be given a place in the club.

There are also certain clubs where places are allocated after this process, for example, the school football teams. These children are selected from trials with the ESE sports coaches and are invited to join the team. When children are selected for these teams, parents and carers will be advised of this individually.

Please [CLICK HERE](#) to read the Sandcross School Clubs Terms and Conditions. You will be asked to confirm that you have read and agree to these Terms and Conditions on SchoolsBuddy.

Once you have received confirmation that a place has been allocated in a club, you will receive a payment request on schoolsbuddy a few days later. You must make payment on schoolsbuddy **to secure the place**. If payment is not received by the payment deadline, we cannot hold your child's place in the club and will automatically withdraw your place.

Please ensure you make payment for the clubs as soon as possible. If your child's place is withdrawn, the club will no longer show on your SchoolsBuddy account. Due to the oversubscription of clubs, we cannot allow for any late payers.

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After the allocation of clubs, parents/carers can also send in **Join Requests** to join clubs if there are still any remaining spaces. Clubs with availability will be visible on SchoolsBuddy so you can submit a join request.

The school reserves the right to Accept/Reject a Join Request and please be aware that this might not be looked at on a daily basis. If you haven't heard back about a join request after more than a week, please enquire by sending an email to: clubs@sandcross.school.

Pupil Premium

If your child is eligible for Pupil Premium, you are entitled to one free club. The discount will be manually applied after your child has been allocated the club and your schoolsbuddy account will reflect this. This discount will not show immediately, so please allow some time for this discount to be applied. If you have been allocated more than one club for your child/ren, **the other clubs must be paid for in full** by the payment deadline.

If you are of a low income family, you may be eligible for Pupil Premium, where the school gets a grant from the Government to allow for discounts to various activities. If you think you are eligible, please [CLICK HERE](#) . Once we receive this information from you, we can run you through our computer system to see if you meet the criteria. If so, we can apply the discount straightaway for you.

Turning down an allocated place in a club

If you decide you do not want a club once it has been allocated, please email clubs@sandcross.school as soon as possible so we can cancel your place (and payment) and offer it to someone else.

Childcare voucher payments for clubs

You are able to pay for a schoolsbuddy club through your childcare voucher scheme. If you wish to pay for your child's club this way, please email clubs@sandcross.school to let us know and provide the following details: The name of your childcare voucher provider, the amount you have paid in, the payment reference number, the date you made a payment to the provider and if possible a screenshot of this payment. Please can you also state in the email that you would like the amount to pay for your child's schoolsbuddy club so it does not get applied to any of your other school accounts.

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Pick up permissions and collecting children from clubs

When completing your child's club preferences, you will be asked on SchoolsBuddy to complete a form called **Pick Up Permissions**. This form will ask for the names of adults who are permitted to collect your child from an afterschool club. It is important that this form is completed for every child.

Please [CLICK HERE](#) to read the Sandcross School Clubs Terms and Conditions. You will be asked to confirm that you have read and agreed to these Terms and Conditions on SchoolsBuddy before you are able to submit the form.

Any child attending a club after school will be looked after in their classrooms until 3.30pm, after which they will be escorted/directed to their club. It is vital that children are picked up promptly once their club has finished at 4.15pm. Any child not collected by 4.25pm will be looked after at our after school Harmony Club and parents/carers will be liable to pay the Harmony Club fee.

Years 5&6 ONLY - Walking home after a club at 4.15pm.

During the Summer Term, children in years 5&6 will be allowed to walk home from their club at 4.15pm. There is a consent section for this on the pick up permission form.

Harmony users

If your child needs to attend Harmony each week, after one of their clubs, you can book them into Harmony using your Arbor account. When booking you can choose the Harmony after school session for 4.15pm-6pm. The children can attend Harmony at 4.15pm once their club finishes.

Medical conditions and updates

If there are any changes to medical conditions or any contact details throughout the term, please email **clubs@sandcross.school** so that the information can be updated accordingly.

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Club updates and useful reminders

- **Gymnastics** - In the Summer Term there will be one gymnastics club. There will not be a separate gymnastics squad. The club will be open for all children to join.
- **Sandcross Boys and Girls Football Teams** - In the Summer Term, the children for these teams will now be selected from **Years 4 and 5**. This is to give children in these years groups a chance to practice and gel as a team before the next academic year. The children in Year 6 will not form part of the Sandcross football teams but will be able to train on Tuesdays afterschool in the mixed football club for years 5&6.
- **Junior Choir** - This Summer Term, the junior choir will be open to children who are in **years 2 & 3**. This is a free club, which takes place during the school day on a Thursday lunchtime. There is no payment for this club but please still select it as a club preference on schoolsbuddy if you child would like to join.
- **Senior Choir** - For the Summer Term, children from Year 4 will be invited to join the senior choir. By including students from Year 4, it means they can start practising songs and the children can gel together ready for the next academic year. If your child has been in the senior choir in the Spring Term, you must still select the club on schoolsbuddy and you will be given a priority place. Children are asked to show commitment to the club as they will be rehearsing songs every week for various shows and performances.
- **Year 6 SATS Club** - This club will only run for 3 weeks before the SATS tests, on 22nd April, 29th April and 6th May.
- **Year 5 Maths Club** - This club will start after the May half term for six weeks. It will be a fun morning maths club with Mrs Ogle for Year 5 students, to boost their confidence in maths.
- **District Sports training club** - There will be a new club after school on Wednesdays for all the children

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who are selected by the ESE sports coaches to participate in this year's District Sports Competition. The children will be invited to join this training club after school to practice and train for District Sports.

- **SMA Karate clubs** - Children who have been participating in Karate in a previous term will be prioritised if they select the club again on schoolsbuddy. This is because the children have been developing their skills and can continue practising. Please ensure you still select the club on schoolsbuddy if your child wishes to continue karate.
- **Band Workshop Club** - There is no separate band workshop club this Summer term. If your child would like to have any drum, guitar or singing lessons, please visit the Grooveline website [here](#) or email admin@groovelinemusiceducation.com.
- **Ukulele clubs** - Due to this club being very popular, the year groups will be split into separate sessions for the Summer term. Years 5&6 will be on a Monday and Years 3 & 4 will be on a Thursday.

Please note that clubs with Grooveline after school are focused on fun and enjoyment for the children. If your child would like to progress with an instrument or go through gradings and further their development, please visit the Grooveline website or email admin@groovelinemusiceducation.com to talk about 1:1 lessons.

- **Cheerleading Club** - Children who have signed up and are already taking part in a show in the summer will be prioritised for a place in the summer term.
- **Gardening Club Yr 4,5 & 6** - Tuesdays & Thursdays - A child can only attend one session per week, either the Tuesday or Thursday, not both. Children are reminded to bring along some old clothes and shoes to wear for the club.
- **Arts and crafts and Artfulness club** - We advise that children bring an old shirt, t-shirt or apron to their first session, to keep at school, to put over their school uniform whilst at the clubs.

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DATES FOR YOUR DIARY

Step 1

Look at the timetable and choose your clubs

[SUMMER TERM CLUBS TIMETABLE 2025](#)



Step 2

Clubs open on SchoolsBuddy to make selections

Wednesday 12th March 8am

Select your clubs in preference order - P1 to P3

No payment is needed at this point



Step 3

Clubs close on SchoolsBuddy

Friday 14th March 8pm

No further preferences will be able to be submitted after this time.

Please wait to receive confirmation of your allocated places.

If you wish to cancel a place, please email:

clubs@sandcross.school AND/OR office@sandcross.school



Step 4

Payments open

Monday 31st March 2025

Please pay for your club places on schoolsbuddy.



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Step 5

Payments deadline

Monday 14th April 2025

Any clubs not paid for by this date will be reallocated to someone who is on the waiting list.

For any clubs with availability, join requests can be sent in via SchoolsBuddy.

The school reserves the right to accept or reject a request.

If accepted, you will be notified and a payment 'Quick Charge' will be sent to your schoolsbuddy account and must be paid within 48 hours.



Step 6

Summer Term clubs start

Tuesday 22nd April 2025

If you have any further queries please email clubs@sandcross.school.

Yours sincerely,



Mark Richards

Headteacher

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