



Sandcross Primary School

Travel Plan

produced 04/04/24

Current Accreditation Level:

Accreditation Expiry Date

Introduction

Site Details

Type of Site	School
URN	144938
Name of site	Sandcross Primary School
Travel Plan Coordinator	Mark Richards
Telephone Number	01737245467
E-mail address	office@sandcross.school
Address	Sandcross Lane, , South Park and Woodhatch, Surrey, RH2 8HH
Website	http://www.sandcross.surrey.sch.uk
Site Introduction	Sandcross Primary School is situated in a semi-rural location approximately one mile south of Reigate in Surrey. This is a suburban area with an average Surrey free school meal uptake. The roads

Site Details

surrounding the school are largely residential with transport provided by local buses, the nearest bus stop being in Allingham Road. At the current time there are no designated cycle routes and no requirements for a school bus service. There are currently six entrances to the site, the first being for visitors and provides four visitor parking spaces and two disabled parking spaces. The second is access to our Harmony breakfast and after school club. The third gate is the main pupil gates providing direct access to the playgrounds and cycle storage area. Outside of the gates there are pedestrian safety barriers. The fourth is for access to our Community room which is used for some parent meetings and a nurture facility. The fifth gate is situated in Whitehall Lane and provides access to the staff car park and for deliveries for the school kitchen. The sixth gates are situated opposite Allingham Road and provide access to the Nursery and emergency vehicle access and grounds maintenance access. The majority of pupils live in the Reigate South Park area, but pupils also travel from other local surrounding areas including Redhill, Woodhatch and Earlswood.

Local amenities

Reigate town centre is a 20 minute walk from the school. The town has all known high street stores and includes Morrisons supermarket. Reigate train station is a 30 minute walk from the school. Local to the school, there is a Coop shop.

Behind the school, South Park Football ground where many of our young people play football. At weekends, the club host fixtures and the school allow them to use their car park as an overflow for spectators.

Within a 5 minute walk from the school, there is a skate park which many of our children enjoy.

Senior Level Contact responsible for the Travel Plan

Details of additional Travel Plan Champions

Type of use

Type of use history

Staff and Volunteer Information

Number of Full Time Employees 30

Number of Part Time Employees 55

Details of Contractors / Seasonal Employees

Number of Volunteers 5

Volunteers who have been involved in the delivery of your Travel Plan 0

Visitor Information

Estimated Number of Daily Visitors

Peak times for visitors

Details of Visitors

Details of arrangements for and times of deliveries

	Opening times	Closing times
Monday	07:00:00	18:30:00
Tuesday	07:00:00	18:30:00
Wednesday	07:00:00	18:30:00
Thursday	07:00:00	18:30:00
Friday	07:00:00	18:30:00

Saturday

Sunday

Other Timings

Details of Shift Patterns

Details of peak times for staff

Details of peak times for students

Site Details

Site Occupation Sandcross Primary School. Education of children from 3-11 years

Site Ownership Everychild Trust Multi Academy Trust lease the land. Surrey County Council have ownership

Site Size Roughly 35924 metre squared

Other site details

Additional Information

Local Authority Officer Working at Site Domhnall Mc Farline

Travel Plan Author

Company of Travel Plan Author

Site Management Company

Additional Information

Site Management Company Contact
Details

Anticipated Occupier/Owner

Details of other environmental credentials
(e.g. BREEAM)

Other Information

Aims and Objectives

Aims & Objectives of Travel Plan

Aim	Our aim is for school travel to have constant exposure throughout the school so that children learn safe habits and our surrounding roads are the safest they can possibly be.
Objectives	Road safety is featured in our PSHE curriculum across the school Regular engagement with the Local Authority to keep Sandcross lane as safe as possible during drop off and pick up Activities - such as clubs, bike maintenance and bikeability that teaches children how to keep themselves safe in a practical and fun way

LA/LTA Collaboration

LA/LTA Collaboration Details

LA/LTA Officer Name

LA/LTA

Detail of work with LA/LTA to explore funding opportunities

Detail of work with LA/LTA to deliver sustainable travel objectives

Working Group & STP Summary

Name	Role
Verity Allan	Teacher
	Teacher
Katie Jones	School Office
Deborah Jackson	Assistant Head Teacher
Mark Richards	Head Teacher

Working Group Actions

Travel & Transport Infrastructure

Facilities

	Description	Numbers
	Covered Sheffield Stands	19
	Uncovered Sheffield Stands	13
	Secured (locked) storage	
Cycle Parking	Other Cycle Spaces	0
	Total Staff Cycle Spaces	26
	Total Visitor Cycle Spaces	0
Storage Lockers	Storage lockers for equipment	0
Shower Facilities	Number of showers available	0
Motorcycle Parking	Number of Motorcycle/Scooter parking spaces	0
Coach Parking	Facilities for coaches to park	0
Details of coach parking facilities	Coaches park outside of the school's gate.	

Transportation Links

Details of Walking Access to site	There are many walking routes to Sandcross school. Children enter via three different gates - depending on the year group.
Details of Cycling access to site	There is no designated cycle routes.
Details of Bus access to site	<p>The buses routes that pass near Sandcross School are as followed: Metro 430 and Metro 435. They cover Merstham, Redhill, Reigate and Earlswood area.</p> <p>The buses link with the schools opening time relatively well: 8:15 and 8:51. Closing times: 15:43.</p> <p>Buses do run from where people live: South Park: Priory Road, Reigate: Bell Street, Redhill bus station.</p>
Walking Route to closest bus stop	
Details of Rail access to site	There are three train stations near Sandcross School. The nearest train station is Reigate. It is 1.7 miles and would take 35 minutes to walk. The other two train station that are around the area is: Earlswood- 2.2 miles away and a 44 minute walk. Redhill- 2.6 miles away and a 54 minute walk. There are no tube stations nearby.
Walking route to closest train station	
Details of Tube/Metro/Underground services	
Details of Road Access to site	The main road networks around Sandcross School are: Sandcross Lane, Park Lane, Prices Lane and the A217. Sandcross Lane is the road that our School is on. The other roads are easily accessible.
Measures in place to provide access for disabled people	

Car Parking

Accessible Parking Bays	2
Car Share Parking Bays	0
Car Club Parking Bays	0
Electric Vehicle Parking Bays	0
Electric Vehicle Charging Points	0
Staff Parking Bays	30
Visitor Parking Bays	3
Management Parking Bays	
Student Parking Bays	
Other Parking Bays	

Car Parking

Approximate cost of the car park(s)

Charges for employees parking on site

Other car parking details

Fleet Vehicles

Cars (Petrol/Diesel)

Cars (Electric)

Vans (Petrol/Diesel)

Vans (Electric)

Bus/Minibus 4

Lorries

Motorcycles

Pool cycles 0

Pool electric cycles 0

Other 0

Further information

STARS (Sustainable Travel and Road Safety) Audit

Name of road (outside main entrance)	Sandcross Lane
Name of other roads surrounding the site	Whitehall Lane and Sandcross Lane. Smith Road and Allingham Road end on Sandcross Lane by the school.
Date of assessment	10/10/2019
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	30mph

How many of the following crossings facilities are present within 500m of your site?

Pelican Crossing	0
Puffin Crossing	0
Toucan Crossing	0
Zebra Crossing	0
School Crossing Patrol	1
Pedestrian Refuge	0

Further Questions

Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	No
Are there railings present outside or near the main entrance?	Yes
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes
Are there any dedicated cycle lanes leading to the site?	No
What is the quality of the pavements like within 500m of the site?	Good
Any other obstacles or road layout issues within 500 metres	Parked cars.

Engineering & Planning Measures

Cost

Date From

Date To

Details of Measure

Travel & Transport Policies

Travel & Transport Policies

Travel & subsistence policies

Flexible and remote working arrangements

Cycle to Work scheme

Public Transport Season Tickets

Sustainable Travel Voucher Scheme

Car parking permit schemes

Car parking season tickets

Car sharing incentives

Business mileage payments

Sustainable Travel Tools

Information provided to staff/ visitors (e.g. information board)

Video and tele-conferencing facilities

Suitable locations on site for promotional activities/ events identified

Options for communicating messages to staff

Promotion of Smarter / Eco driving

Staff Travel Modal Shift

Modal Split	Walk	Work from home	Cycle	Scooter	Bus (Public)	Bus (Private)	Dropped off by Car	Park & Ride	Park & Walk	Scooter (non-motorised) or Electric	Train	Tube / Metro / Tram / Light Rail	Car Share as Driver	Car / Van Alone	Car Share as Passenger	Motorbike / Scooter	Total
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Number
%

Targets

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Expired	Mode of Travel	Walk	38.6	38.6	40	3.63	1.4	2019	
Expired	Mode of Travel	Scooting	7.7	7.7	10	129.87	2.3	2020 / 2021	
Expired	Student Mode of Travel	Park and Stride	16.75	16.75	20	19.4	3.25	2022 / 2023	Through an in-school competition, try to encourage parents to park further away from the school and walk in. In addition, look into starting a 'walking bus' run by parent / staff volunteers.
Expired	Student Mode of Travel	Walk	49.91	31.76	55	10.2	5.09	2022 / 2023	Increase the incentives for children to park and Stride / Walk into school by adding this to Celebration Assembly / road safety lessons.
Registered	Student Mode of Travel	Walk	44.8	31.22	46	2.68	1.2	2023 / 2024	
Registered	Student Mode of Travel	Skating or Scooting	7.23	14.99	10	0	10	2023 / 2024	

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Registered	Student Mode of Travel	Walk	42.83	27	45	5.07	2.17	2024 / 2025	
Registered	Student Mode of Travel	Car	28.17	10.5	25	-11.25	-3.17	2024 / 2025	

Travel & Transport Issues

Current Travel & Transport Issues

Status	Details of Issue / concern	Date of Issue	Category
Expired	Some parents park inconsiderately and obstruct our neighbour's driveways at school peak times.		Parking
Expired	Near the school some kerbs are too low allowing ease of mounting during rush hours.		Parking
Expired	Some pupils are driven to school from very short distances. This means a lot of unnecessary traffic in the area and around the school.		Parking
Resolved	A child was knocked over along Sandcross Lane on his way to school. The 7 year old child was knocked over due to the pavement being too tight and low lying sun. The driver said he did not see the child.	2/9/2022	Road Safety
Resolved	Parents are parking across drives and on double yellow lines throughout drop off and pick up	2/9/2022	Parking
Resolved	The pavement along Sandcross is too narrow for the number of people walking to school. Whilst we try to encourage more walking, the infrastructure is not there to support the growing number of people walking and a two way stream of traffic	2/9/2022	Personal Safety

Travel Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Road Safety & Training	R19 Other road safety & training initiative 1	Amelia Warren	2/25/2024	We have made an application to Surrey about having road assessment on Sandcross Lane and to look into the speed limit on the lane.	
Planned	Road Safety & Training	R19 Other road safety & training initiative 1	Amelia Warren	7/20/2023	Pupil Parliament have come together with supporting parents to create a letter to the council and highway agency to highlight the concerns of Sandcross Lane and how things need to be changed to make it safer for children travelling to and from school.	3/20/2023
Completed - No Evidence	Road Safety & Training	R2 Learn to Ride	Nick Torpey	7/22/2022	Liaising with David Sharpington from Surrey CC	7/10/2023
Completed - No Evidence	Air Quality	AQ10 Other air quality initiative 1	Charlotte Saben	2/21/2022	Air purifiers have proven to bring Co2 results down and having a positive impact on the air quality. Average air quality has decreased from 1800 to 970	2/23/2022
Completed - No Evidence	Air Quality	AQ8 Parking Pledge Scheme	Katie Jones	4/30/2021	Regular updates in the school newsletter. Parking directly outside the school has improved significantly due to the cones, regular presence of senior staff and regular newsletter reminders.	2/23/2022
Completed - No Evidence	Road Safety & Training	R18 Road Safety Day/Week	Mark Richards	7/21/2022	Children engaging well and we are seeing more children taking responsibility when walking along Sandcross lane	5/18/2022
Completed	Cycling	C1 Dr Bike/cycle maintenance sessions	Nick Torpey	3/23/2021	This was a great success and we had some very positive comments from children and parents	4/26/2021
Completed	Cycling	C1 Dr Bike/cycle maintenance sessions	Patrick Alexander	7/15/2022	Sustrans came to school and completed bike checks and bike maintenance on children's bikes so their are deemed safe to be used. This boosted the amount of children cycling to school.	4/27/2022
Completed	Cycling	C16 Other cycling initiative 1	Verity Allan	7/22/2022	9 x balance bikes have been purchased	2/23/2022
Completed	Cycling	C4 Opportunity to practice cycling skills at break time	Verity Allan	2/23/2022	see attached report. This initiative will continue each week	2/23/2022
Completed	Cycling	C5 School takes part in Sustrans Big Walk & Wheel	Katie Jones	6/30/2021	This was planned for 2020 but due to COVID pandemic got cancelled. Have therefore extended this initiative. Your school registered 571 active journeys/activities, which is amazing considering you only did the one week. They contributed towards over 2 million active journeys and activities nationwide, which is incredible.	4/1/2022
Completed	Road Safety & Training	R20 Other road safety & training initiative 2	Mark Richards	7/30/2022	Senior leaders stand on the gate every morning / afternoon and Premises staff walk around the area to ensure everyone comes	2/23/2022

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed	Road Safety & Training	R24 Nursery Teaches Road Safety & Active Travel Messages	Rita Newman	7/22/2020	into school and leave the site safely. The Headteacher ensures this happens daily Road safety is taught regularly with children using this in role play areas	10/19/2023
Completed	Road Safety & Training	R9 Road Safety assembly/ presentation	Mark Richards	2/21/2022	children engaged well with the presentation. This will continue to be done every half term	2/11/2022

Supporting Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed - No Evidence	Curriculum	CU4 Theatre in Education on sustainable travel or road safety	Mark Richards	7/22/2022	The group came in and worked in the school	7/13/2022
Completed - No Evidence	Curriculum	CU7 Road safety lessons	charlotte Holgate	7/31/2021	Children have had lessons on road safety. Y3 lesson plan attached	2/23/2022
Completed - No Evidence	Promotion	PR1 Newsletter	Katie Jones	12/31/2021	reported in Spring term's newsletter	2/23/2022
Completed - No Evidence	Promotion	PR13 Information on website	Katie Jones	7/23/2022	Links included on the website for students on the website so they can actively travel into school.	2/24/2023
Planned	Partnerships	P6 School has achieved Eco School status	Charlotte Saben	7/20/2023		

Gold Standard Initiatives

Status	Type	Action	Reporting	Completion date
Planned	Funding	F1 Funding		

Gold Standard Testimony

Testimony

Sign off and Formal Approval

Title	Signoff
Senior Management Team - Name	
Senior Management Statement of Endorsement	
Senior Management Team Sign Off	

Planning Applications

Planning Application

Planning Application Number	SCC 2017/0086
Date of Application	5/12/2017
Development Name	
Date Application Approved	7/14/2017
Proposed Date of Occupation	
Outline timescales for occupation and details of any phasing of development	
Occupation Status	
Date of Occupation	
Development Overview	INSTALLATION OF MODULAR CLASSROOM BUILDING COMPRISING ONE CLASSROOM, WC'S AND STORE; NEW HARD PLAY AND PATH FOR A TEMPORARY PERIOD OF SEVEN YEARS. AT SANDCROSS SCHOOL, SANDCROSS LANE, REIGATE, SURREY, RH2 8HH
Planning Status	Approved
Development Proposal	
Please specify	
Secured by Condition	5 - discharged under SCC 2019/0185
Monitoring Fee	
Monitoring Proposals	
Date of Annual Monitoring Visit	
Length of Application (YEARS)	5
Sanctions/ Performance Bonds	
Travel Plan Champion	
Travel Plan Author	
Contact details for the Travel Plan Author	
Objectives of the Travel Plan	
Transportation Summary	
S106 Summary	
Details of SEN Students (number) and if They Have A Transportation Statement	

Planning Application

PTAL Input

Baseline survey information

Future Development Likely to Increase
Traffic Levels or Influence Travel Patterns

Site Changes

	Current	New
Full-Time Staff Roll	30	
Part-Time Staff Roll	55	
Description of changes to accesses (e.g. pedestrian, cyclist, vehicle)		
Electric Vehicle Car Parking Bays		
Visitor Car Parking Space(s)	3	
Staff Car Parking Space(s)	30	
Accessible Car Parking Space(s)	2	
Student Cycle Space(s)	38	
Staff Cycle Space(s)	26	
Visitors Cycle Parking Space(s)		
Scooter Parking Space(s)	54	

Site Changes

Public Transport Drop off Arrangements 0

Motorcycle/Scooter parking facilities

Storage Lockers 0

Shower Facilities 0

Opening/Closing Times

Current Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Opening/Closing Times

Details of opening and closing times

Proposed Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Student

Breakfast Clubs

After School Clubs

Other

Opening/Closing Times

Details of opening and closing times